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**Balsall Parish Council Meeting  
Wednesday 14<sup>th</sup> October 2026 @ 7:30pm**

Notice is hereby given of the Balsall Parish Council Meeting to be held at **Westlake Room**, Balsall Common Village Hall, 112 Station Road, Balsall Common CV7 7FF.

Councillors are summoned to attend for the purpose of resolving the business to be transacted.

The Public and Press are cordially invited to attend.

Tracey Carpenter  
Clerk & RFO  
Thursday 8<sup>th</sup> October 2026

**AGENDA**

1. **In Attendance**
2. **Apologies for absence**
3. **Declarations of Interest**
4. **Minutes Resolution** to approve as a correct record the Minutes of the:  
(4.1) Parish Council Extraordinary Meeting held on Friday 2<sup>nd</sup> October 2026

5. **Public Forum**

Residents are invited to make representation on items on this agenda, and these will be invited by the Chairman immediately before the meeting considers that item.

Residents of the parish are invited to make representation on any issue. The council will respond in one of the following ways:

- Complaints will be referred to the Clerk for action;
- Councillor(s) may undertake to follow up the issue;
- Agree an agenda item for the next meeting

6. **Ward Councillors to provide an update on items of interest**

## 7. Planning

### (7.1) To respond to the following **Planning Applications**:

**PL/2026/01562/MINFHO**- Sunny Bank Balsall Street Balsall Common Solihull - Single storey rear extension, garage conversion, new side door

**PL/2026/01684/PIP** - Land Off Wootton Green Lane Balsall Common Solihull - Permission in principle for up to 9 dwellings on land at Kenilworth Road, Balsall Common. Consultation ends 4<sup>th</sup> October, extension requested.

**PL/2026/01607/PPFL** - Wootton Green Farm Wootton Lane Balsall Common Solihull- Change of use of land to equestrian (for personal use), the placement of two movable field shelters and a poly tunnel. Consultation ends 7<sup>th</sup> October, extension confirmed.

### (7.2) To note the following **Planning determinations**;

**PL/2026/01163/TPO** - 23 Dengate Drive Balsall Common Solihull CV7 7UL -**APPROVED**

**PL/2026/01130/MINFHO** - 175A Kenilworth Road Balsall Common CV7 7ES - **REFUSED**

### (7.3) Awaiting **Planning decisions**;

**PL/2023/00963/PPFL** Land off Oxhayes Close, Balsall Common

**PL/2023/01520/PPOL** Land at Station Road Balsall Common

**PL/2025/00642/LBC** Cottage Farm Frog Lane Balsall Common

**PL/2025/00641/MINFHO** Cottage Farm Frog Lane Balsall Common

**PL/2025/01003/ADV** Roundabout at Junction of Kenilworth Road and Station Road, Roundabout at Junction of Dengate Drive and Chapel Drive; Roundabout at Junction of Kenilworth Road and Hallmeadow Road

**PL/2025/01964/PPRM** Land At Frog Lane Balsall Common Solihull

**PL/2025/01826/PPFL** Land At Oakes Farm Balsall Street Balsall Common

**PL/2025/02275/PPOL** Land Off Windmill Lane Balsall Common Solihull

**PL/2026/00132/PIP** - Land At Ye Olde Saracens Head Balsall Street Balsall Common

**PL/2026/01011/MINFHO** - Cottage Farm Frog Lane Balsall Common Solihull

**PL/2026/01350/TPO** - 31 Alder Lane Balsall Common Solihull CV7 7DZ

**PL/2026/01390/TPO** - 7A Burberry Grove Balsall Common Solihull CV7 7RB

**PL/2026/01113/MINFDW** Out Building Oakes Farm Balsall Street Balsall Common

**PL/2026/01563/TPO** 34 Coplow Close Balsall Common Solihull CV7 7PQ

## 8. Accounts

### (8.1) **Bank Reconciliation**

To sign off Bank Reconciliation for the period 01.09.26 – 31.09.26

**(8.2) To note** the Cashbook and Reserve Movements reports for September 2026

**(8.3) To approve** the following payments below for the month of September 2026

**(8.4) To propose** to nominate two Councillors to authorise this month's bank payments as per Agenda Item **(8.3)**

| Inv. Date | Inv. No. | Payee                  | Description                       | Vat    | Gross  |
|-----------|----------|------------------------|-----------------------------------|--------|--------|
| 02.09.26  | 2027     | WALC                   | Cllr Wreford-<br>Training Session | 8.00   | 48.00  |
| 14.09.26  | 39632    | EDGE IT<br>systems Ltd | IT Support<br>Contract            | 120.00 | 720.00 |
| 15.09.26  | 4608     | Pied Piper             | Pest Control                      | 17.00  | 102.00 |

|          |            |                     |                                                   |        |         |
|----------|------------|---------------------|---------------------------------------------------|--------|---------|
| 22.09.26 | 2853       | Vish Gardening      | Planter Maintenance                               | -      | 88.50   |
| 26.09.26 | 26-09-333  | Fairways            | Replace gate Post at Cemetery                     | 100.00 | 500.00  |
| 29.09.26 | 39668      | EDGE IT systems Ltd | Finance band increase from 3 to 4 (due to income) | 25.20  | 151.20  |
| 01.10.26 | 2023-01049 | BC Village Hall     | Room hire                                         | -      | 20.00   |
| 01.10.26 | 26-10-034  | Fairways            | Grounds Maintenance                               | 279.67 | 1678.00 |
| 25.10.26 | Payslip    | Tracey Carpenter    | salary                                            |        | -       |
| 25.10.26 | Payslip    | Mary Bird           | salary                                            |        | -       |

**(8.5) Proposal** for Council to note Lloyds Bank Card spend (Unity Trust) paid by direct debit total £1,000.92

For the period 01.09.26 – 31.09.26

\*Land Search Service - information retrieval £59.67

\*SLCC membership renewal £316.00

\*ICCM ticket £280.80

\*ICCM ticket £280.80

\*Land registry search x3 (£7.00 x3 =£21.00)

\*ChatGPT Monthly Fee £20

\*Tesco's- Toilet Paper, Sugar £5.25

\*Post Office- Stamps £14.40

\*Bank Monthly Fee £3.00

**(8.6) Proposal** for Council to consider the Finance Working Group's recommendation to open a Unity Trust 32-day Notice Account, offering an interest rate of 2.70%, following a review of options for holding the Council's reserves.

**9. Proposal** for Council to agree which members will coordinate and assist with the running of the Christmas Lights Switch-On event on Friday 27<sup>th</sup> November from 15:30 until 18:00.

**(9.1) Council** to consider whether to invite the Mayor of Solihull to attend the Christmas Lights Switch-On event, following a suggestion from the Balsall Common Lions.

**10. Proposal** for Council to note WCV will be attending Willow Park on 3 days: 14<sup>th</sup> October 9<sup>th</sup> December and 24<sup>th</sup> February. As approved at the Council meeting on Wednesday 9<sup>th</sup> September 2026, Item/Minute 11.

**11. Proposal** for Council to note that the Asset of Community Value Nomination for the Tipperary Inn has been postponed due to the sale of the site been completed. Solihull Council Strategic Land and Property are in the process of obtaining the details of the new owner, before they can restart the determination.

**12. Proposal** for Council to receive a report from Cllr K Tindall on the Birmingham Airport Master Plan and consider its response, if any, to the consultation when it becomes available.

13. **Proposal** for Council to note that the WALC AGM will be held on 24 November at 6.00pm. Each council is entitled to one vote with unlimited attendees. Council to nominate its voting representative for the AGM.
14. **Proposal** for Council to receive a verbal report from Cllr M Keeley regarding the on - going anti – social behaviour in Fen End.
15. **Proposal** for Council to suggest content for Facebook posts for the forthcoming month.
16. **Proposal** for Council to review the **correspondence** and determine what if any further action is required:
  - \* Phone call received from a member of the public praising the hard work and upkeep of the planters in Balsall Common centre.
  - \* Letter received from Lady Haig Poppy Factory to thank the Council for its online donation.
  - \* Email received from a resident to request Council to consider a dog park area within Willow Park.
  - \* Email received from the Junior Parkrun to advise that two special guest volunteers will attend the parkrun on Sunday 18 October at 08:40 until approximately 09:30am. Councillors are invited to come and meet them and perhaps take a photo opportunity to recognise the funding that the Council has provided.
  - \*Email received from a resident regarding objections to **PL/2025/01964/PPRM** Land at Frog Lane. This email has been circulated to Councillors prior to the meeting.
17. **Proposal** to exclude the public and the press from the rest of the meeting. This is in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1(2), to allow for discussion of confidential matters relating to any of staff, legal matters or contractual arrangements, the publication of which would be prejudicial to the public interest.
18. **Date and Venue of Next Meeting**  
Wednesday 11<sup>th</sup> November 2026 7:30pm, Westlake Room, Balsall Common Village Hall

Councillors are reminded of their legal duty to consider all aspects of equal opportunities, crime prevention, unlawful discrimination and other best practices when making decisions at the Meeting.

The Right to Record, film and to Broadcast Meetings of the Council, Committees, and Sub-Committees is established following the Local Government and Audit and Accountability Act 2014.

This Council may Photograph, Film or Record or Broadcast Meetings and can Retain, Use or Dispose of such Material in Accordance with its Retention and Disposal Policies. The Council's record is the Definitive Record of the Meeting. The Written Approved Minutes are the Legal Record. Regulation 4 of the Openness of Local Government Bodies Regulations 2014 has brought Section 40 of the Local Government Audit and Accountability Act into force.